# Procedure for Developing a Multimedia Presentation

**Directions:** Record the details of each stage of a multimedia presentation development process.

| **Step** | **Procedure** |
| --- | --- |
|  | Determine the Purpose  |
|  | Identify the Target Audience  |
|  | Storyboard the Content |
|  | Details: |
|  | Select a Design |
|  | Details: |
|  | Edit the Master Slide |
|  | Details: |
|  | Enter the Content |
|  | Details: |
|  | Add and Format Graphics, Audio, and Video (optional) |
|  | Details: |
|  | Add Animations and Transitions (optional) |
|  | Details: |
|  | Practice  |
|  |  |
| 10. | Revise as Needed  |
|  |  |